

**Minutes of Board of Directors Meeting  
Society for the Preservation and Encouragement of  
Barber Shop Quartet Singing in America, Incorporated  
March 19, 2017 | Webex**

Meeting called to order by President Skipp Kropp at 7:00 p.m. CT on March 19, 2017

**The following action was taken:**

**Quorum:** Society EVP, Dick Powell, confirmed the presence of a quorum to President Kropp.

**The following officers were present:**

**Officers**

Society President Skipp Kropp  
Society Executive Vice President Dick Powell  
Society Immediate Past President Don Fuson  
Society Treasurer Dwayne Cooper

**Board Members**

Murray Phillips  
John Donehower  
Steve Denino (late arrival / via phone)  
John Santora  
Matt Mercier  
David Haedtler  
Sharon Miller (non-voting)

**Society Staff**

Michele Niec, Executive Assistant/Office Manager

**Guests**

Alan Lamson, Chair, Nominating Committee  
Noah Funderburg, Chair, G&B Committee  
Matthew Gorman, Youth Advisory Council

**Meeting Appointments**

President Kropp appointed:  
Noah Funderburg as Parliamentarian  
John Donehower as Parking Lot Attendant  
Dick Powell as Governance Advocate

**Waiver of Notification Requirement**

President Kropp noted the Board Policy Manual revision documentation was not received by the Board in the required time frame. Motion made and passed to waive the notice requirement regarding reports and documents in support of this meeting's agenda.

## **Minutes**

Motion made and passed to approve the January 19, 2017 Society Board meeting minutes as amended.

### **COMMITTEE REPORTS**

#### **Nominating Committee**

Alan Lamson, chair of the Nominating Committee updated the Board on the nominating process to date. The deadline for applications is April 7, 2017, with nominations to be submitted to the Executive Director the first week of May.

#### **Governance & Bylaws Committee**

Noah Funderburg, chair of the G&B Committee updated the Board on the process of combining the CEO Evaluation and Compensation & Benefits Committees. Discussion was held and changes were recommended. Updates will be presented at the May 2017 Society Board meeting.

#### **Strategic Planning Committee**

Dick Powell, chair of the Strategic Planning Committee (SPC) updated the Society Board on progress made since January ,outcomes of the previously held SPC meeting, and summarized steps to date in preparation for the May Board retreat.

#### **Finance Committee**

John Santora, Finance Committee Chair, provided an update on recent discussion with CFO Erik Dove, noting he is satisfied they are ready for the auditors. The Finance Committee will meet next in early May. Mr. Santora announced the appointment of David Haedtler to the Finance Committee to replace Alan Lamson who moved to the Nominating Committee.

#### **CEO Evaluation Committee**

Don Fuson, chair of the CEO Evaluation Committee, reviewed section A of the evaluation matrix. Discussion was held. Updates will be presented at the May 2017 Society Board meeting.

### **NEW BUSINESS**

#### **Board Meeting Schedules**

President Kropp reviewed the proposed meeting schedule for International 2017 in Las Vegas, NV, as well as having the November Board Meeting in Indianapolis, IN, to coincide with the Indiana Harmony Brigade that the Board has been invited to participate in that weekend.

Dick Powell questioned the continued process of the Society Board visiting competing choruses at International. Discussion was held. A unanimous decision to discontinue the visitation process was accepted.

#### **The Cost of Board Service**

Discussion was held in regard to the cost of volunteer Board service to the Society. The discussion was deferred to a later date when Executive Director Marty Monson could be in attendance.

### **Harmony Hall Update**

Michele Niec, Executive Assistant to the CEO, updated the Board on staff representation at the District Spring Conventions. Discussion was held on process for the Fall Conventions. The District President's will be polled after the end of the spring contest season, and the results will be shared with the Board when the data is received.

### **Parking Lot Items**

1. Noah to provide updated draft of G&B Committee Report by next meeting
2. Don to provide updated draft of CEO Evaluation form for next meeting
3. Skipp to discuss with Marty expenses incurred by Board members
4. Steve Denino and Dick Powell to review Board Actions and provide report if consistent to governance style

### **Adjournment**

The meeting was adjourned at 8:57 p.m. Central Time.

Approved 05/21/2017